

Web Development Certificate Program Class Substitution Request Form

On a case-by-case basis and subject to approval based on work history/experience and prior education, up to one of the required classes might be substituted with elective classes.

To request a class substitution, please submit a resume or similar proof showing your work history/experience and/or prior education in the classes you want to substitute and the following form:

STUDENT INFORMATION				
LAST NAME		FIRST NAME	MIDDLE NAME	
ADDRESS		CITY	STATE	ZIP CODE
PHONE		E-MAIL		

SUBSTITUTION REQUEST			
REQUIRED CLASS	NUMBER OF HOURS	SUBSTITUTE CLASS(ES)	NUMBER OF HOURS
			NUMBER OF HOURS
	TOTAL HOURS		TOTAL HOURS

SIGNATURE	DATE
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Please send this form and accompanying documents to Robin Ballard through e-mail at rballard@bellevuecollege.edu or through postal mail using the address below.

We'll notify you in writing whether your request has been approved. Thank you!